



# coloro

## Webshop ordering guide

[Sign in](#) or create your Coloro account

For help contact us at [contact@coloro.com](mailto:contact@coloro.com)



Shop Help [Sign In](#) Cart(0)

## Welcome to Coloro

I already have an account

It's quick, sign in with your email address

Email \*

Password \*

[Sign In](#) [Forgot Your Password?](#)

\* Required Fields

I do not have an account

Create an account to check out faster, hold multiple delivery addresses, track your orders and much more

[Create an Account](#)

## STEP 1

# Go to Coloro.com

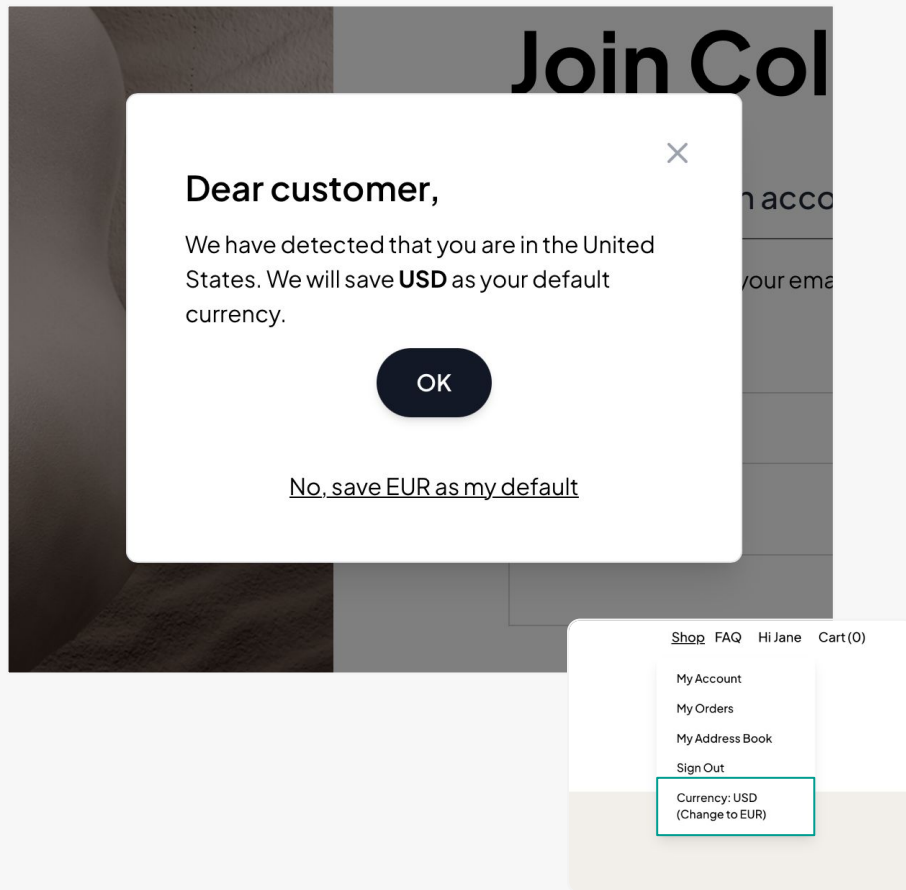
On your first visit, you will be automatically directed to your local Coloro site in USD or EUR.

**Select OK** if the default currency was correctly identified.

OR

Select '**No, save USD/EUR as my default**' to change your currency

*\* If you miss this step, you can make changes by clicking your profile icon and selecting Currency after signing in.*



## STEP 2

# Sign in or create an account

Either sign in to your existing account or create a new Coloro account

Skip to **Step 4** if you already have an account on [coloro.com](https://coloro.com)



Shop Help [Sign In](#) Cart(0)

## Welcome to Coloro

I already have an account

It's quick, sign in with your email address

Email \*

Password \*

[Forgot Your Password?](#)

[Sign In](#)

\* Required Fields

I do not have an account

Create an account to check out faster, hold multiple delivery addresses, track your orders and much more

[Create an Account](#)

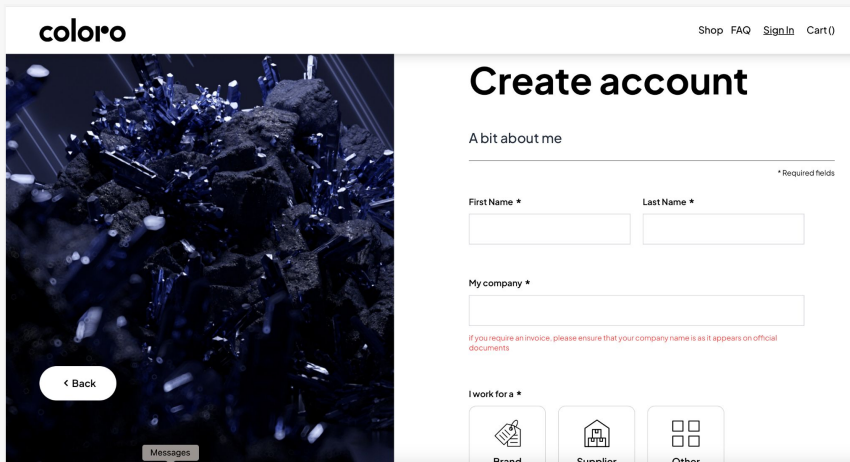
### STEP 3

# Creating a new account

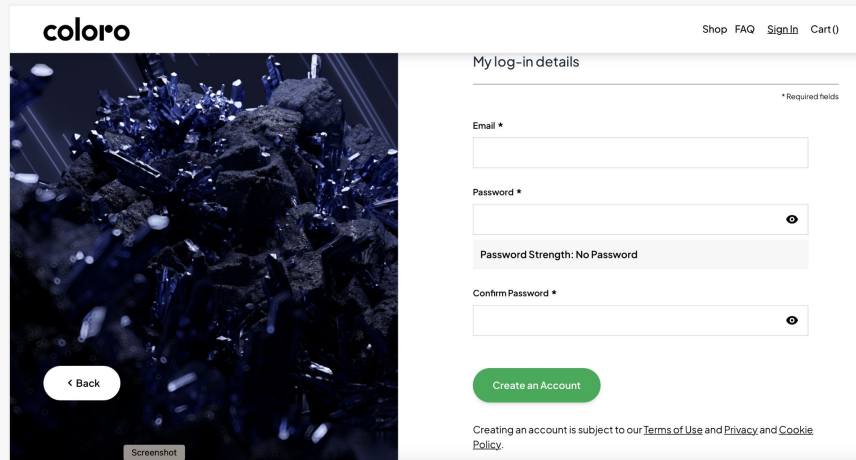
Complete the form with the necessary information

Your email will be your **username**

Select **Create an Account** once finished



The screenshot shows the 'Create account' page on the coloro website. The header includes the 'coloro' logo and links for 'Shop', 'FAQ', 'Sign In', and 'Cart ()'. The main heading is 'Create account'. Below it is a section titled 'A bit about me' with a horizontal line and a '\* Required fields' note. The form includes fields for 'First Name \*' and 'Last Name \*', a 'My company \*' field, and a note: 'If you require an invoice, please ensure that your company name is as it appears on official documents'. At the bottom, there is a section 'I work for a \*' with three options: 'Brand' (with a tag icon), 'Supplier' (with a house icon), and 'Other' (with a grid icon). A '< Back' button is visible in the bottom left corner of the image area.



The screenshot shows the 'My log-in details' page on the coloro website. The header includes the 'coloro' logo and links for 'Shop', 'FAQ', 'Sign In', and 'Cart ()'. The main heading is 'My log-in details'. Below it is a horizontal line and a '\* Required fields' note. The form includes fields for 'Email \*', 'Password \*', and 'Confirm Password \*'. There is a 'Password Strength: No Password' indicator and a toggle icon for the password field. A green 'Create an Account' button is at the bottom. A note at the bottom states: 'Creating an account is subject to our [Terms of Use](#) and [Privacy and Cookie Policy](#)'. A 'Screenshot' label is visible in the bottom right corner of the image area.

## STEP 4

# Ordering Polyswatches

Use the text boxes to add the **7 digit** Coloro code

Click **search** or hit enter to search for results

To begin a new search click **reset** to clear boxes

The screenshot displays the 'coloro' website's 'Swatches' section. At the top right, there are links for 'Shop', 'FAQ', 'Hi Jane', and 'Cart(1)'. The main heading is 'Swatches'. Below this, there's a search bar with a 'Search by Coloro Code' button. To the left of the search bar is a sidebar with categories: 'My Brands' (with a '+ Add a Brand' link), 'Other Products', 'Coloro Books', 'Replacements', 'Polymatch', and 'Toolbox Folders'. The search bar itself has three input fields for 'Hue (000-160)', 'Lightness (00-99)', and 'Chroma (00-99)', with values '043', '90', and '14' respectively. A 'Search' button is next to these fields. Below the search bar, there are two buttons: 'Select All' and 'Add to Cart'. At the bottom, there are three tabs for 'Polyswatch Types': 'Standard', 'Neon + Bright', and 'Black + White'. A green arrow points to the '043' input box, and another green arrow points to the 'Reset' link.

coloro

Shop FAQ Hi Jane Cart(1)

## Swatches

Search by Coloro Code

Find Swatch

Hue (000-160) Lightness (00-99) Chroma (00-99)

043 90 14 Search or search Multiple Reset

Select All Add to Cart

Polyswatch Types

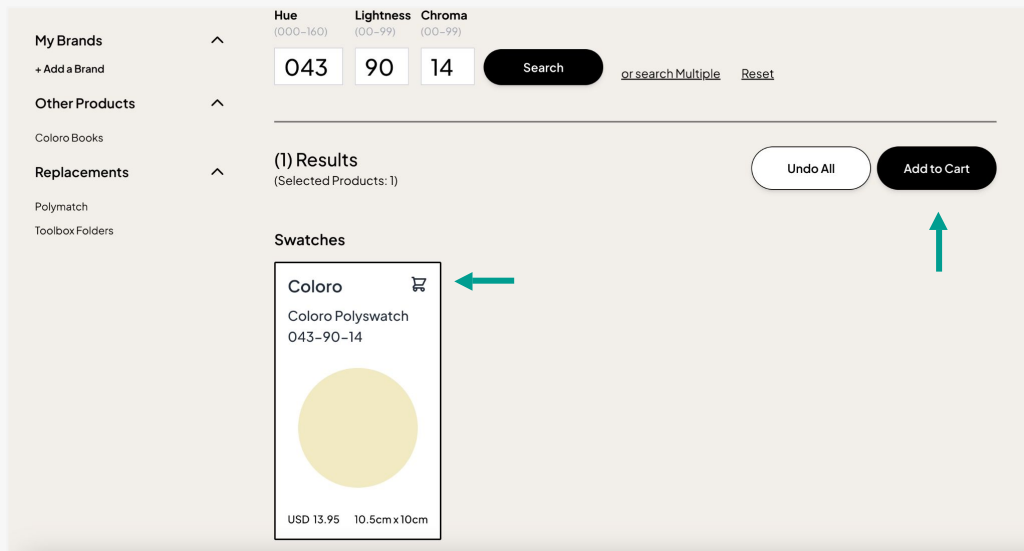
Standard Neon + Bright Black + White

## STEP 5

# Add swatches to cart

Add individual colors to your cart by clicking on the swatch to highlight and then by clicking the **add to cart** button

Alternatively, use the **cart icon** to add swatch to cart in one click



## STEP 6

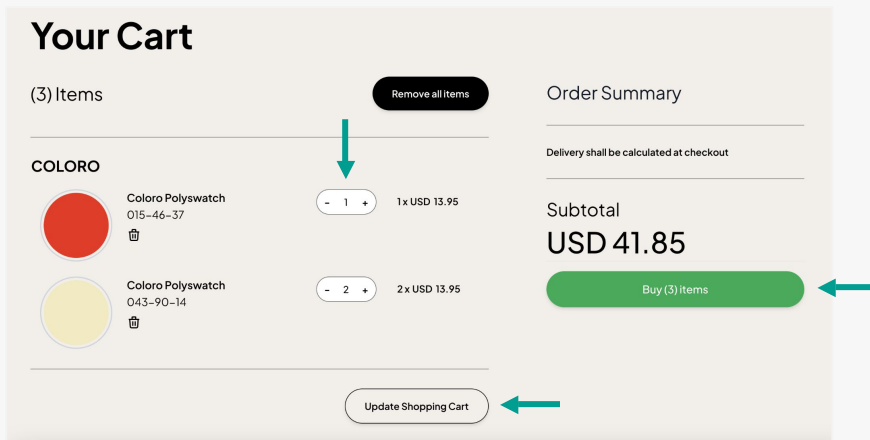
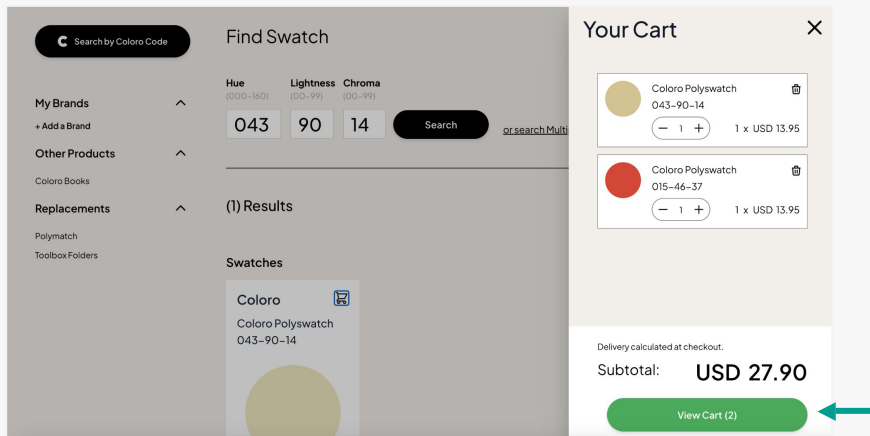
# Review and edit cart

Click **view cart** to proceed to checkout

Once in the Cart use **+** or **-** to adjust quantities as needed

Click **update shopping cart** to save changes

To continue to checkout click the **buy items** button



# Checkout: Shipping

Select **ship here** on an existing address stored to your account or select **new address** to add an additional shipping address

Select your preferred shipping method

## One Step Checkout

### 1. Shipping address

+ Add New Address 

<div>Jane Smith 25 W. 39th Street, New York, New York, 10018, United States, +1 5555555.</div>	<div>Jane Smith 123 Smith Street, New York, New York, 10018, United States, +1 2125555555. <a href="#">Ship Here</a></div>
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### 2. Shipping method

<div>Standard USD 13.00</div>	<div>Express USD 28.00 </div>
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☒ I understand and accept that import duties are the receiver's responsibility.  
[More details](#)

### Order Review

Number of items	3
<b>Order Subtotal</b>	<b>USD 41.85</b>
Discount	None applied
Store Credit	Apply at checkout
Tax	USD 4.87
<b>Shipping</b>	<b>USD 13.00</b>

### Order Total

**USD 59.72**

# Download QTX file

On your Order Confirmation page click **download QTX** to access your QTX files

If you are missing any QTX files, please [contact technical@coloro.com](mailto:technical@coloro.com)

## Order Confirmation

Thank you for your order

Download QTX 

Order number

#2000016762

You will receive your order confirmation email and a copy of your invoice shortly. Please email us at [contact@coloro.com](mailto:contact@coloro.com) if you do not receive this.

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### Order details

Shipping details

Jane Smith

## STEP 8

# Checkout: Billing & payment

Select your preferred **Payment Method**

If applicable add your Cost Center/PO# details

Add your payment details

To complete your order click **place order**

### 3. Billing Address

☒ My shipping and billing address are the same

Jane Smith, Coloro, 25 W. 39th Street, New York, New York, 10018, United States, +1 5555555

### 4. Payment method

Please select your preferred payment method



Cost Center / PO / Vendor

### Order Review

Number of items	3
<b>Order Subtotal</b>	<b>USD 41.85</b>
Discount	None applied
Store Credit	Apply at checkout
Tax	USD 4.87
<b>Shipping</b>	<b>USD 13.00</b>

Order Total

**USD 59.72**

### Please enter your card details

All fields are required unless marked otherwise.

Card number

 VISA

Expiry date

Security code

Name on card

Place Order

### Order Review

Number of items	3
<b>Order Subtotal</b>	<b>USD 41.85</b>
Discount	None applied
Store Credit	Apply at checkout
Tax	USD 4.87
<b>Shipping</b>	<b>USD 13.00</b>

Order Total

**USD 59.72**

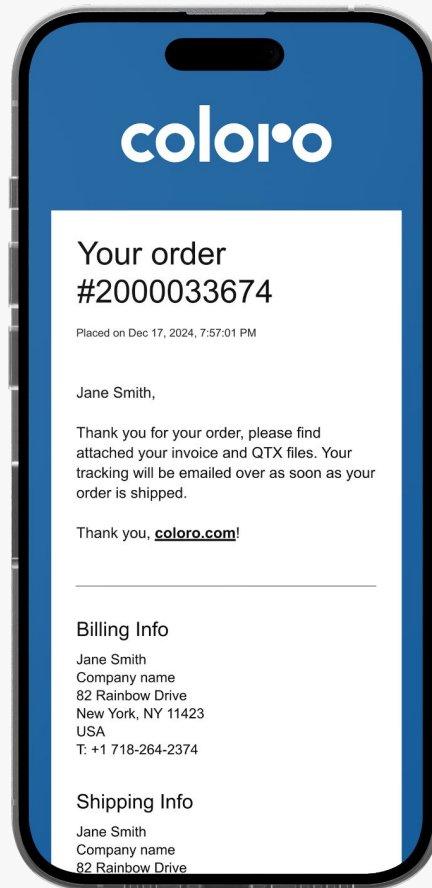
STEP 9

# Order confirmation

You will receive an order confirmation and a copy of your invoice to your email (user name) immediately.

Double check your order for accuracy.

If you do not receive your email confirmation in 24 hours, contact [contact@coloro.com](mailto:contact@coloro.com)

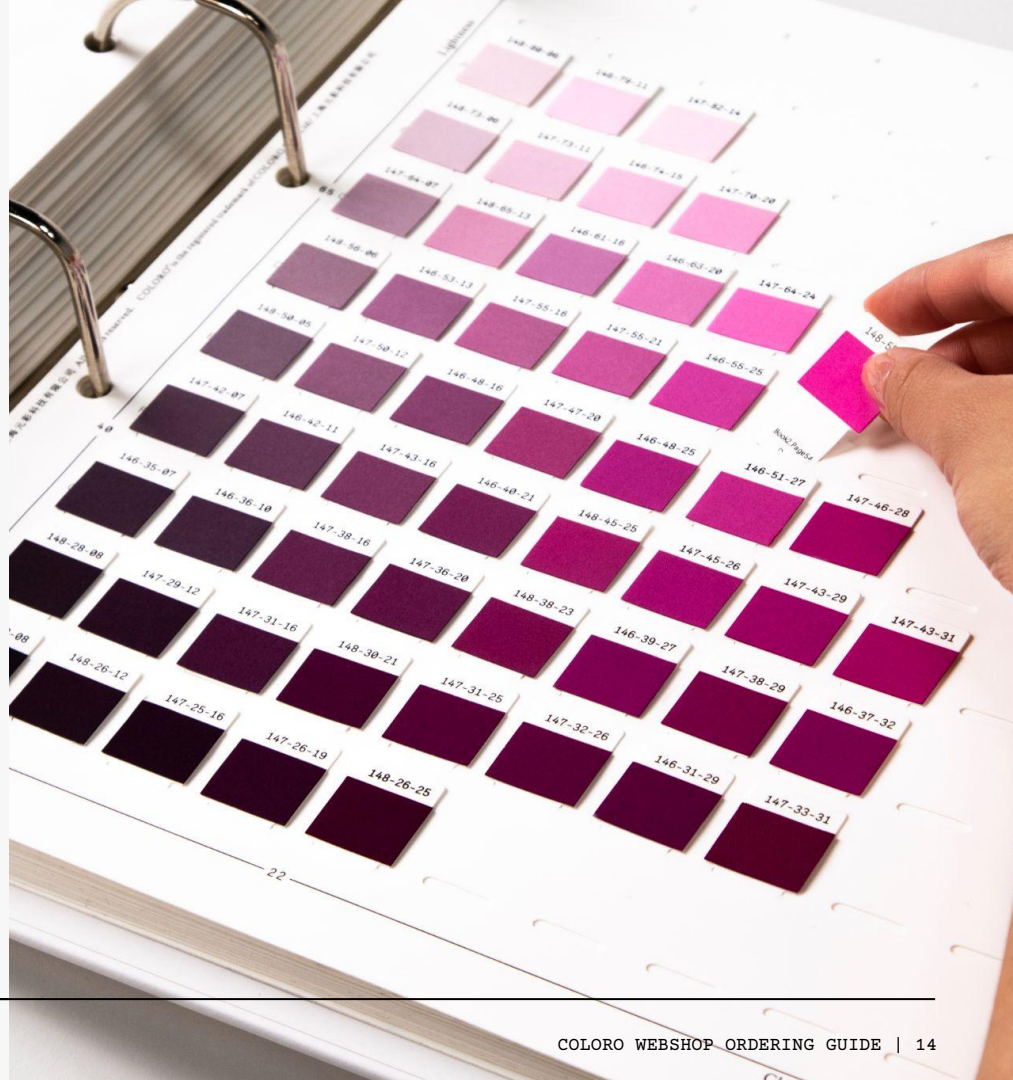


# Access to a private brand shop

Work with a brand that has a private webshop?

To access a specific partner's palette and color details an access code is required to continue.

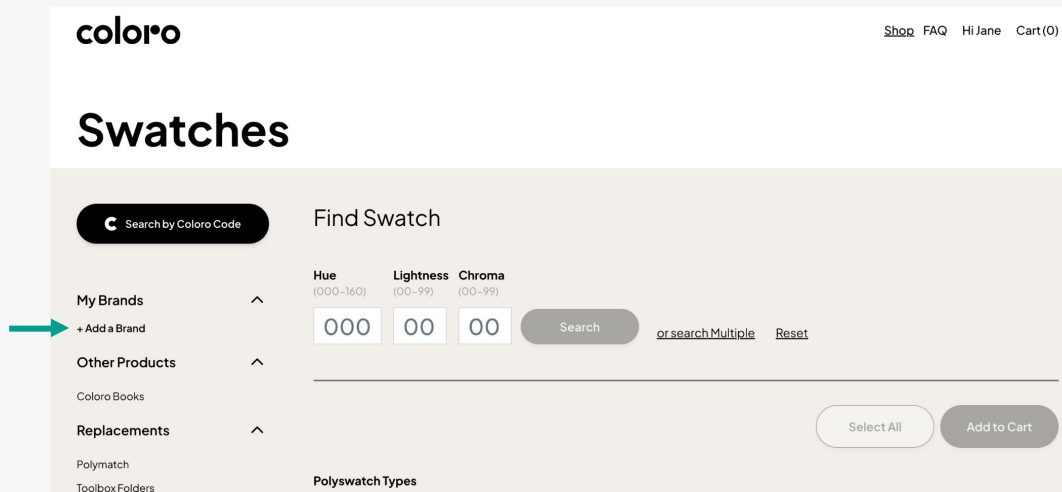
If you do not have the access code ready, reach out to your main contact at the brand for the access code before continuing.



## STEP 1

# Adding a brand to your account

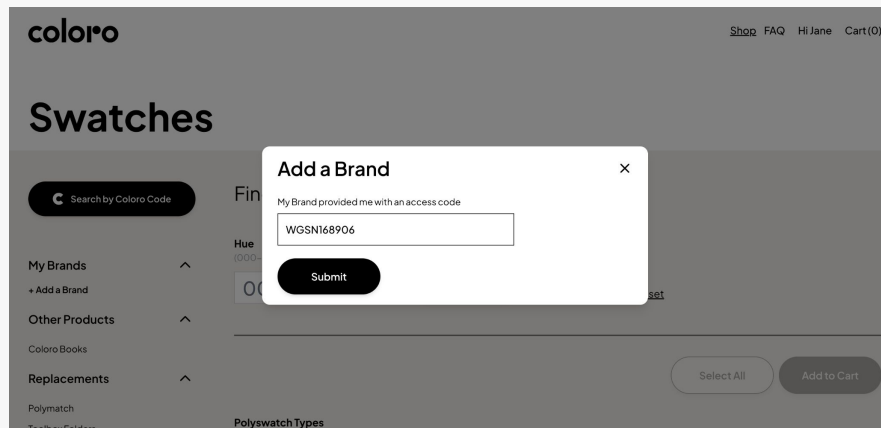
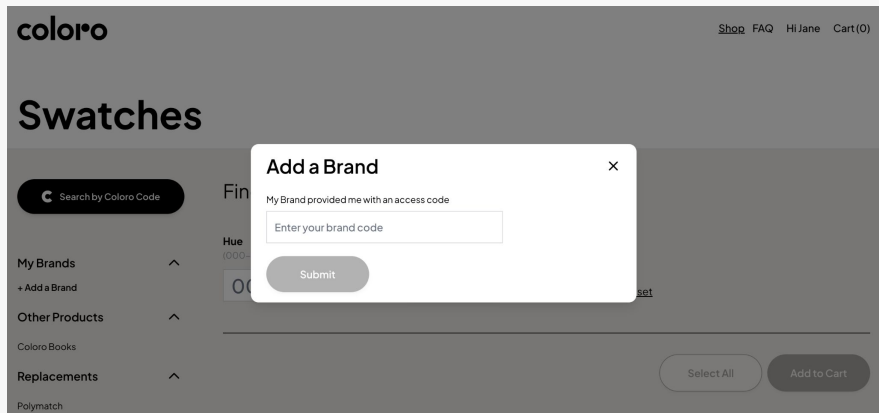
On the left hand menu click  
**add a brand** to request access



## STEP 2

# Adding a brand to your account

In the pop up window enter the **brand code** then click submit

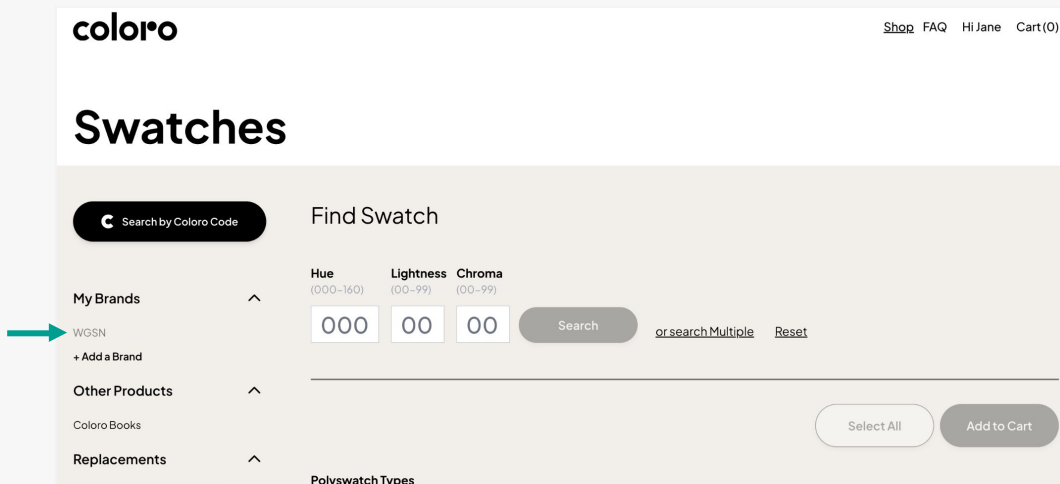


### STEP 3

# Adding a brand to your account

The brand shop can now be found under **My Brands**

Click on the **brand name** to access products



## STEP 4

# Adding a brand to your account

Use the folders under the **brand name** to find swatches for a particular season

Follow **steps 6–10** to add swatches and check out

The screenshot displays a web interface for searching brand swatches. On the left, a sidebar titled 'My Brands' contains expandable sections: 'WGSN' (with sub-options 'All WGSN Swatches' and 'SS25'), '+ Add a Brand', 'Other Products' (with 'Coloro Books'), and 'Replacements' (with 'Polymatch' and 'Toolbox Folders'). The main area is titled 'Search by color name' and includes a tip: 'Tip: You can also search by internal brand code'. Below this is a search bar with a magnifying glass icon and the text 'Search'. To the right of the search bar is an 'OR' separator followed by three input fields for 'Enter 7-digit code': 'Hue (000-160)', 'Lightness (00-99)', and 'Chroma (00-99)'. The first field contains '000', the second '00', and the third '00'. To the right of these fields are 'Search' and 'Reset' buttons. Below the search bar, it says '(5) Results' and 'Select All' and 'Add to Cart' buttons. The results are displayed as four cards, each with a 'WGSN' header, a shopping cart icon, and a color swatch. The cards are: 'Transcendent Pink 021-80-08 SS25' (pink), 'Future Dusk 129-35-18 SS25' (dark blue), 'Sunset Coral 009-58-31 SS25' (red), and 'Ray Flower 037-82-32 SS25' (yellow).

Brand	Color Name	Code	Season
WGSN	Transcendent Pink	021-80-08	SS25
WGSN	Future Dusk	129-35-18	SS25
WGSN	Sunset Coral	009-58-31	SS25
WGSN	Ray Flower	037-82-32	SS25

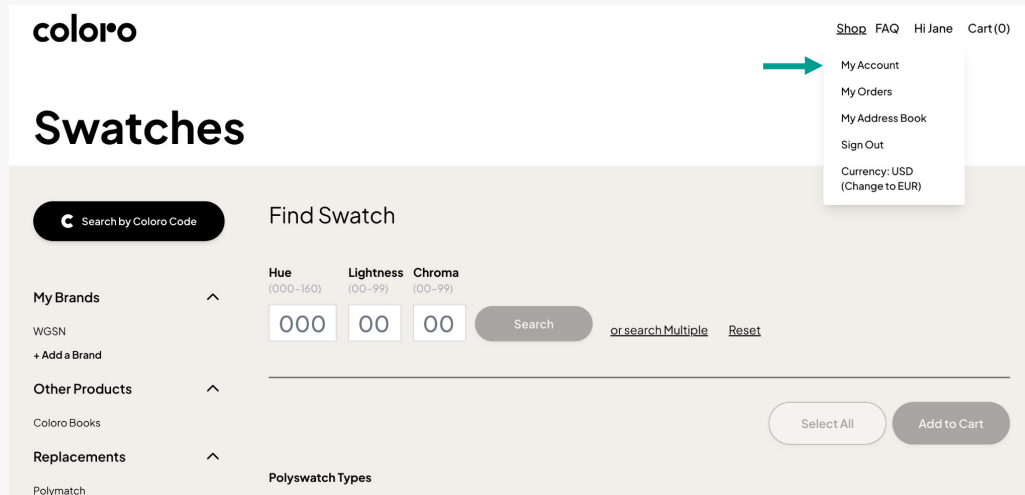


# Additional information

# Managing your account

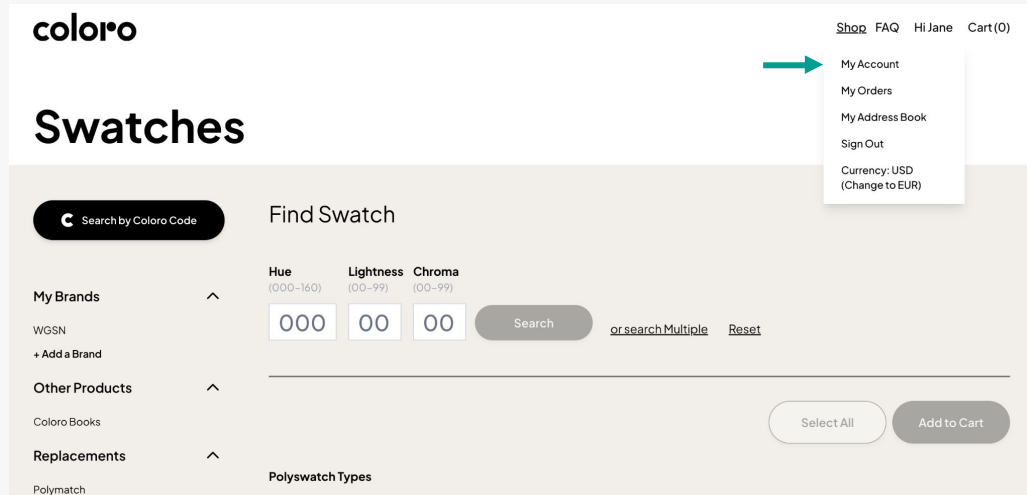
To manage your account, click on your name in the top right corner to access the following pages:

- My Account
- My Orders
- My Address Book
- Sign Out
- Currency (USD to EUR or EUR to USD)



# My Account

Use the **My Account** page to edit/update your account information including default shipping and billing information



# My Orders

Use the My Orders page to view your order status and history.

On this page you will be able to do the following:

- Download invoices
- Access tracking # for orders

The screenshot displays the 'My Orders' page on the Coloro website. At the top left is the 'coloro' logo, and at the top right are links for 'Shop', 'FAQ', 'Hi Jane', and 'Cart(0)'. The main heading 'My Orders' is prominently displayed. Below it, a sidebar on the left contains links for 'My Account', 'My Orders' (which is highlighted), 'My QTX Files', and 'My Address Book'. The main content area features a table with the following columns: 'Order #', 'Date', 'Ship To', 'Invoice', 'Tracking', 'Status', and 'Actions'. A single order is listed with the following details: Order # 2000016762, Date 11/1/23, Ship To Jane Smith (United States), Invoice [Invoice](#), Tracking [12343423](#), Status Complete, and Actions [View Order](#). Two green arrows point to the 'Invoice' and 'Tracking' columns. At the bottom of the table, it says '1 Item' and 'Show 10 per page'. In the top right corner, there is a video guide icon with the text 'Watch our how to use Coloro video guide'.

Order #	Date	Ship To	Invoice	Tracking	Status	Actions
2000016762	11/1/23	Jane Smith (United States)	<a href="#">Invoice</a>	<a href="#">12343423</a>	Complete	<a href="#">View Order</a>

# My QTX files

Use the **My QTX** page to access QTX files from your order.

On this page you will be able search for QTX files by:

- Order #
- Color Name
- 7 digit Coloro Code

Click **QTX file** to download

coloro

Shop FAQ [Hi Jane](#) Cart(0)

## My QTX Files

Watch our how to use Coloro video guide

My Account

My Orders

My QTX Files

My Address Book

Search by order # or color name

Tip: You can also search by internal brand code

Note: Type in your search query and hit 'Enter/Return'.

enter 7-digit code

Hue (001-160) Lightness (01-99) Chroma (01-99)

OR 000 00 00

Search Reset

Download Selected

Coloro code	Coloro name	Brand	Order #	Date	Download	Select All
015-46-37	Coloro Polyswatch	Coloro	2000016759	01/11/2023	<a href="#">QTX File</a>	<input type="checkbox"/>



# coloro

WGSN



中国纺织信息中心  
CHINA TEXTILE INFORMATION CENTER

Need Help?

Contact us at [contact@coloro.com](mailto:contact@coloro.com)